SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS

OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER

PAGE 1 OF 2

2. CONTRACT NO.

3. AWARD/ EFFECTIVE DATE

4. ORDER NUMBER

5. SOLICITATION NUMBER: 75H71526Q00026

6. SOLICITATION ISSUE DATE: 07/10/2026

7. FOR SOLICITATION INFORMATION CALL:

a. NAME: ANDREW RHOADES

b. TELEPHONE NUMBER *(No collect calls)*

8. OFFER DUE DATE/LOCAL TIME: 07/29/2026 1700 ET

9. ISSUED BY CODE 139

Nashville Area Office
711 Stewarts Ferry Pike
Nashville TN 37214

10. THIS ACQUISITION IS ☐ UNRESTRICTED OR ☒ SET ASIDE: 100.00 % FOR:

☒ SMALL BUSINESS
☐ HUBZONE SMALL BUSINESS
☐ SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (SDVOSB)
☐ WOMEN-OWNED SMALL BUSINESS (WOSB)
☐ ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)
☐ 8(A)

NORTH AMERICAN INDUSTRY CLASSIFICATION STANDARD (NAICS): 811210

SIZE STANDARD: $34

11. DELIVERY FOR FREE ON BOARD (FOB) DESTINATION UNLESS BLOCK IS MARKED
☒ SEE SCHEDULE

12. DISCOUNT TERMS

13a. THIS CONTRACT IS A RATED ORDER UNDER THE DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM - DPAS (15 CFR 700)
☐

13b. RATING

14. METHOD OF SOLICITATION
☒ REQUEST FOR QUOTE (RFQ) ☐ INVITATION FOR BID (IFB) ☐ REQUEST FOR PROPOSAL (RFP)

15. DELIVER TO CODE IHSMONACAN

IHSMONACAN
108 Dixie Airport Rd
Madison Heights VA 24572

16. ADMINISTERED BY CODE 139

Nashville Area Office
711 Stewarts Ferry Pike
Nashville TN 37214

17a. CONTRACTOR/ OFFEROR CODE

FACILITY CODE

TELEPHONE NO.

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18a. PAYMENT WILL BE MADE BY CODE

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED ☐ SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
1	Biomedical Inspections and Equipment Maintenance for Monacan Service Unit Medical Equipment Monacan Health Service preventative maintenance biomedical inspections *(Use Reverse and/or Attach Additional Sheets as Necessary)*				

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT *(For Government Use Only)*

☒ 27a. SOLICITATION INCORPORATES BY REFERENCE (FEDERAL ACQUISITION REGULATION) FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ☒ ARE ☐ ARE NOT ATTACHED.

☐ 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ☐ ARE ☐ ARE NOT ATTACHED.

☐ 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.

☐ 29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

30b. NAME AND TITLE OF SIGNER *(Type or print)*

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER *(Type or print)*: ANDREW A. RHOADES

31c. DATE SIGNED

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
☐ PARTIAL ☐ FINAL			☐ COMPLETE ☐ PARTIAL ☐ FINAL	

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY *(Print)*	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT *(Location)*	
		42c. DATE REC'D *(YY/MM/DD)*	42d. TOTAL CONTAINERS

A. Background:

1) The Monacan Service Unit's mission is to raise the physical, mental, and spiritual health of the Native American population that lives in the geographic area. The mission is implemented by developing Direct Care Services and administering the Purchased/Referred Care (PRC) program. This acquisition will assist the Monacan Health Center, who is moving to direct care services by establishing a comprehensive health care clinic for newly federally recognized tribes in Virginia. This contracting action is for preventative maintenance services and biomedical inspections necessary to establish and conduct business in the Monacan Health Center.

B. Statement of Objectives:

1) The primary objective of this action is to procure "**as-needed**" biomedical inspection services and preventative maintenance for the newly built Monacan Health Center's medical equipment to ensure that it is functional, safe and effective for its intended use. Routine maintenance and calibration services are required on an annual basis in compliance with original equipment manufacturer (OEM) specifications, ANSI (American National Standards Institute) / Association for the Advancement of Medical Instrumentation (AAMI) EQ89:2015 standards, and the Accreditation Association for Ambulatory Health Care. Required maintenance checks include but are not limited to performing visual inspections, test and calibration procedures, and performing electrical safety tests. The Contractor shall meet or exceed the manufactory specification requirements, National Fire Protection Association (NFPA0 99, and Accreditation Association of Ambulatory Health Care (FAC.250.10-40).

C. Scope of Work:

The Monacan Health Center is a new medical facility that has some equipment on site and is acquiring additional equipment as new departments open.

1) Period of Performance:

i. Performance of this contract shall be for twelve (12) months from _____, through _____, (to be completed by the Government at time of award) with four (4) 12-month options.
ii. If the Government exercises the options pursuant to Federal Acquisition Regulation (FAR) 52.217-9, Option to Extend the Term of the Contract (MAR 2000), in Section C, the period of performance shall be extended in accordance with the following schedule:
    1. Option Period One of 12 months. To be completed at time of award
    2. Option Period Two of 12 months. To be completed at time of award
    3. Option Period Three of 12 months. To be completed at time of award
    4. Option Period Four of 12 months. To be completed at time of award

2) Place of Performance:

i. Indian Health Service
ii. Monacan Service Unit – Monacan Health Center
iii. 108 Dixie Airport Rd
iv. Madison Heights, VA 24572

3) Hours of Operation:

i. Hours of Operation: Work to be completed Monday-Friday between the hours of 8:00AM and 4:30PM, excluding Federal Holidays.

4) Federal Holidays:

i. New Year's Day
ii. Martin Luther King's Birthday
iii. Washington's Birthday
iv. Memorial Day
v. Juneteenth
vi. Independence Day
vii. Labor Day
viii. Columbus Day
ix. Veteran's Day
x. Thanksgiving Day
xi. Christmas Day
xii. *Any other day specifically declared by the President of the United States to be a national holiday.

D. Specific Requirements/Tasks:

1) The Contractor shall provide all materials, tools, test equipment, parts and manpower required for completion of scheduled preventative maintenance and repair service. Imaging equipment shall be serviced by personnel trained and certified on dental radiography system. Preventative maintenance service shall include cleaning instruments interior/exterior, lubrication, calibration, alignment, cleaning of optical focal points, minor repairs and adjustments of moving parts. Some small defective parts need replacement to ensure proper operation. Return the instrument to the condition and performance level specified by the equipment manufacturer. The preventative maintenance procedure must be at least equivalent in scope to that provided in the manufacture's service manual.

i. The Contractor shall perform preventative maintenance to the following makes and models and any additional equipment as acquired". List is non-limiting.
ii.

Type	Manufacturer	Model Number	Serial Number
Exam Table	MidMark	626-001	V2649676
Exam Table	MidMark	626-001	V2693004
Exam Table	MidMark	626-001	V2649778
Exam Table	MidMark	626-001	V2649665
ZacVrate Pulse Oximeter	ZacVrate	500DL	(21)500B060050
Contec Pulse Oximeter (2)	Contec	CMS50DA	(21) 22020309314
Welch Allyn Hand Held Gauge and Cuff (3-Quantity)	WelchAllyn		

Deluxe Aneroid Sphyg (1-Quantity)	McKesson		
Standard Aneroid Sphyg (3-Quantity)	McKesson		
Standard Aneroid Sphyg (3-Quantity)	McKesson		
Standard Aneroid Sphyg (3-Quantity)	McKesson		
Scale	SR Instruments	SR70051	WO-89576-005
Pediatric Scale	SR Instruments	SR6311	WO-89412-001
Wheelchair Wall Mount Scale	SR Instruments	SR70001	WO-87136-013
Laboratory Refrigerator	Thermo Fisher	TSX2305GA	1143498601230420
Power Spin LX Centrifuge	Unico	C856	IC221AJ0000190
Abbott ID Now	Abbott	Ref: EQ002002A	504CDD1D
Abbott Printer	Abbott	Ref: 55115	2012A712998
Ametek Powervac 8.3	Ametek	ABC830-11Med	9310013R-2340002
Intermec-RPMS Label Printer	Intermec	PC43d	016C1820079
Clinitek Status + Analyzer	Siemens	(240)10379675	(21)365411
Siemens DCA Vantage Analyzer	Siemens	(240)10282969	(21) S090832
Welch Allyn Vitals Machine	Welch Allyn	(91)68MXTW	(21)100066142317
Welch Allyn Vitals Machine	Welch Allyn	(91)68MXTW	(21)100065092317

Hillrom Welch Allyn Connex Spot Monitor	Welch Allyn	(91)73MT	(21)100044975023
Hillrom Welch Allyn Connex Spot Monitor	Welch Allyn	(91)73MT	(21)100044995023
Welch Allyn EKG Rolling Machine	Welch Allyn	(91)CP150A	(21) 100030195023
Hillrom Welch Allyn Wall Diagnostics System	Welch Allyn		
Hillrom Welch Allyn Wall Diagnostics System	Welch Allyn		
Hillrom Welch Allyn Wall Diagnostics System	Welch Allyn		
Hillrom Welch Allyn Wall Diagnostics System	Welch Allyn		
Welch Allyn Covex Integrated Wall System	Welch Allyn		
AED Medical	Zoll	Lot: 4324E Expiration 01/26/2030	(01)00847946002152 (21)X24F827554
AED Lobby	Zoll	Lot: 4324E Expiration 01/26/2030	(01) 00847946002237(21) X24L877270
AED Dental	Zoll	Lot: 4324E Expiration 01/26/2030	(01)00847946002237 (21)X231691838
Temp Armour Vaccine Refrigerator	Temp Armour	MPN:BFRV36	
Pharmacy Refrigerator	Thermo Fisher Scientific	TSX REF Pharm 23ct	
Undercounter Refrigerator	Corepoint American Biotech Supply	PR051WWW/0	
Undercounter Refridgerator	Corepoint American Biotech Supply	PR051WWW/0	

Countertop Vaccine Freezer	Corepoint American Biotech Supply	PF021WWW-0M	
Dental Exam Chair	MidMark	Elevance LR Chair	V2746387
Dental Exam Chair	MidMark	Elevance LR Chair	V2746960
Dental Exam Chair	MidMark	Elevance LR Chair	V2746462
Panoramic X-Ray Unit	Dexis	OP3D	2321989
X-Ray	Provecta	HD Intraoral X-Ray	2463502624
X-Ray	Provecta	HD Intraoral X-Ray	2463502625
X-Ray	Provecta	HD Intraoral X-Ray	2463502623
Intraoral X-Ray Unit	TBD		
Model Trimmer	TBD		
Vacuum Former	Benco	Dental Vaccum Forming Machine	
Dental Lathe	TBD		
Ultrasonic Cleaner	TBD		
Lab Motor with Handpiece	TBD		
Handpiece Cleaner and Lubricating System	Kavo	Quattrocare Plus 2124A	0050528
Ultrasonic Dental Scaler	Dentsply Sirona	Cavitron Sterimate 360 Scaler G139	
Ultrasonic Dental Scaler	Dentsply Sirona	Cavitron Sterimate 360 Scaler G139	
Ultrasonic Cleaner	MidMark	Ultrasonic QC3-01	082184
Autoclave			
Dental Delivery Unit	MidMark	LR Procenter Delivery System	
Amalgamator	Solmelex	NXT HG5 Separator and Collector	NXT83903/XC456923
Composite Curing Lights and Chargers	TBD		
Blood Pressure Unit	TBD		
Oxygen Tank	TBD		

Dental Handpiece	KAVO	SURGtorque LUX S459 L	3007362
Dental Handpiece	KAVO	SURGtorque LUX S459 L	3007356
Dental Handpiece	KAVO	SURGtorque LUX S459 L	3007355
Dental Handpiece	KAVO	SURGtorque LUX S459 L	3007360
Dental Handpiece	KAVO	SURGtorque LUX S459 L	3007348
Dental Handpiece	KAVO	SURGtorque LUX S459 L	3007351
Dental Handpiece	KAVO	SURGmatic S201 XL Pro	2010223
Dental Handpiece	KAVO	SURGmatci S15 L Pro	1000282
Dental Handpiece	KAVO	SURGmatic S11 L	1008945
Dental Handpiece	KAVO	SMARTmatic ENDO S81	1004498
Dental Handpiece	KAVO	SMARTmatic ENDO S81	1004517
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052652
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052655
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052432
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052632
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052654
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052658
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052431
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052637
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052648
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052635
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052644
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052430
Dental Handpiece	KAVO	PROPHYwiz 181 P	1052656

Dental Handpiece	KAVO	PROPHYwiz 181 P	1052599
Dental Handpiece	KAVO	MASTERtorque Mini LUX M8700 L	1064685
Dental Handpiece	KAVO	MASTERtorque Mini LUX M8700 L	1064676
Dental Handpiece	KAVO	MASTERtorque Mini LUX M8700 L	1064691
Dental Handpiece	KAVO	MASTERtorque Mini LUX M8700 L	1064686
Dental Handpiece	KAVO	MASTERtorque Mini LUX M8700 L	1064681
Dental Handpiece	KAVO	MASTERtorque Mini LUX M8700 L	1064688
Dental Handpiece	KAVO	MASTERtorque Mini LUX M8700 L	1064670
Dental Handpiece	KAVO	MASTERtorque Mini LUX M8700 L	1064673
Dental Handpiece	KAVO	MASTERtorque Mini LUX M8700 L	1064687
Dental Handpiece	KAVO	MASTERtorque Mini LUX M8700 L	1064689
Dental Handpiece	KAVO	MASTERtorque Mini LUX M8700 L	1064674
Dental Handpiece	KAVO	MASTERtorque Mini LUX M8700 L	1062706
Dental Handpiece	KAVO	MASTERmatic LUX M25 L	1111242
Dental Handpiece	KAVO	MASTERmatic LUX M25 L	1111246
Dental Handpiece	KAVO	MASTERmatic LUX M25 L	1111243
Dental Handpiece	KAVO	MASTERmatic LUX M25 L	1111355
Dental Handpiece	KAVO	MASTERmatic LUX M25 L	1111253
Dental Handpiece	KAVO	MASTERmatic LUX M25 L	1111357
Dental Handpiece	KAVO	MASTERmatic LUX M25 L	1111245
Dental Handpiece	KAVO	MASTERmatic LUX M25 L	1111356
Dental Handpiece	KAVO	MASTERmatic LUX M25 L	1111244
Dental Handpiece	KAVO	MASTERmatic LUX M25 L	1111249
Dental Handpiece	KAVO	MASTERmatic LUX M25 L	1111354

Dental Handpiece	KAVO	MASTERmatic LUX M25 L	1111247
Dental Handpiece	KAVO	EXPERTmatic E10 C	1163002
Dental Handpiece	KAVO	EXPERTmatic E10 C	1164166
Dental Handpiece	KAVO	EXPERTmatic E10 C	1162538
Dental Handpiece	KAVO	EXPERTmatic E10 C	1162996
Dental Handpiece	KAVO	EXPERTmatic E10 C	1164134
Dental Handpiece	KAVO	EXPERTmatic E10 C	1162534
Dental Handpiece	KAVO	EXPERTmatic E10 C	1164176
Dental Handpiece	KAVO	EXPERTmatic E10 C	1162678
Dental Handpiece	KAVO	EXPERTmatic E10 C	1164169
Dental Handpiece	KAVO	EXPERTmatic E10 C	1162997
Dental Handpiece	KAVO	EXPERTmatic E10 C	1162988
Dental Handpiece	KAVO	EXPERTmatic E10 C	1162540
Dental Handpiece	KAVO	EXPERTmatic LUX E20 L	3023122
Dental Handpiece	KAVO	EXPERTmatic LUX E20 L	3023132
Dental Handpiece	KAVO	EXPERTmatic LUX E20 L	3023364
Dental Handpiece	KAVO	EXPERTmatic LUX E20 L	3023380
Dental Handpiece	KAVO	EXPERTmatic LUX E20 L	3023370
Dental Handpiece	KAVO	EXPERTmatic LUX E20 L	3023123
Dental Handpiece	KAVO	EXPERTmatic LUX E20 L	3023359
Dental Handpiece	KAVO	EXPERTmatic LUX E20 L	3023381
Dental Handpiece	KAVO	EXPERTmatic LUX E20 L	3023396
Dental Handpiece	KAVO	EXPERTmatic LUX E20 L	3023362
Dental Handpiece	KAVO	EXPERTmatic LUX E20 L	3023131

Dental Handpiece	KAVO	EXPERTmatic LUX E20 L	3023382
Dental Handpiece	KAVO	SMARTmatic S53	1000164
Dental Handpiece	KAVO	SMARTmatic S53	1001217
Dental Handpiece	KAVO	SMARTmatic S53	1000085
Dental Handpiece	KAVO	MULTIflex Coupling 460 LED	1138116
Dental Handpiece	KAVO	MULTIflex Coupling 460 LED	1137929
Dental Handpiece	KAVO	MULTIflex Coupling 460 LED	1138081
Dental Handpiece	KAVO	MULTIflex Coupling 460 LED	1138115

iii. The Contractor shall perform preventative maintenance to the following makes and models and any additional equipment as acquired". List is non-limiting.

2) Task Two:

i. The Contractor shall provide annual biomedical inspections on the equipment at the Monacan Health Center. The certified technician shall clean, adjust, lubricate, and calibrate all tested equipment. The tasks at minimum shall include:

1. Verify equipment identification (make, model, serial number).
2. Review maintenance history and previous inspection findings.
3. Check for manufacturer updates, recalls or service bulletins.
4. Record inspection date, inspector name and results
5. Exterior inspection of the equipment for damage or missing hardware.
6. Inspection of all external connectors, controls, switches, indicators, etc.
7. Inspection of internal components/electronics when required by OEM.
8. Inspection of power cords, plugs, and strain reliefs for wear or exposed wires.
9. Ensure fuses and covers are intact and properly sealed.
10. Confirm accessories and cables are present and compatible.
11. Perform electrical safety testing.
12. Perform basic operational functions per manufacturer specs.
13. Test alarms, alarm limits, fail safes, interlocks and emergency shut off functions.
14. Calibration and accuracy verification following manufacturer tolerances.
15. Cleaning and checking camera/video system (if applicable)
16. Checking lubrication
17. Cleaning of internal & external optical lenses, surfaces, and components as needed.
18. Dental X-Rays require inspection of rotating arm and patient positioning components. Verification of stability, alignment, and movement. Inspection of bite block, chin rest, and positioning aids. Verification of image quality. Assessment of contract, resolution and artifact presence. Calibration of imaging parameters as required. Verification of exposure setting. Inspection of shielding and safety interlocks. Confirmation of compliance with state radiation safety regulations.
19. Routine preventative maintenance.

20. Update/Upgrade software and hardware as directed by the OEM.
21. Attach inspection label, document results and tag and remove any failed equipment from service.

3) Task Three:

   i. The Contractor shall perform calibration using verifiable calibrated test equipment on updated control solution/regents to adjust the device to operate within manufactures specifications to assure proper operation. Adjust equipment's and its modules to a performance level as for the device when new.

4) Task Four:

   i. The Contractor shall complete and affix an inspection sticker after the PM is completed and device is evaluated to be operational, safe, and effective.

      1. The Contractor shall label all equipment serviced with the following identity information: Asset Tag Number, Technician Name/Code, Date of Service (Month, Day, Year), and Next PM Date (Month and Year only)
      2. The Contractor shall apply a PM exempt sticker when applicable containing the following information: Clinical Engineering Department Header, Device is PM exempt Header, Technician Name/ID, and Date.
      3. All sticker/labels used shall be durable (lasting up to one year) and easily readable.
      4. Sticker residue shall be cleaned from devices when removing existing stickers/labels.
      5. The Contractor shall install an appropriate safety inspection sticker to identify that the equipment meets all safety criteria.
      6. In the event that equipment fail its Preventive Maintenance Inspection, the Contractor shall:

         a. Document the failure in the service report as "Failed PM".
         b. Enter the results in the results section of the service with detailed information of the failure.
         c. Attach a "Do Not Use" Tag on the device.
         d. Inform the COR in regards to the issues

5) Task Five:

   i. The Contractor shall perform corrective maintenance and repair service procedures that when performed on each device shall meet or exceed original equipment manufacturers (OEM) requirements. Detailed descriptions and results of Contractor provided corrective maintenance and repair procedures and activities shall be documented within the service report. The Contractor shall obtain approval from the Contracting Officer Representative (COR) prior to any service or repair to the equipment should the device require additional parts excluded from the OEM preventative maintenance replacement list, repair parts, or service not covered under this maintenance agreement. No additional work shall be performed unless authorized by the COR. The Contractor is cautioned that work performed without approval of the Contracting Officer Representative may jeopardize payment. The Contractor shall provide onsite repair and troubleshooting services within 72-hours.

6) Task Six:

i. The Contractor shall provide corrective maintenance on the panoramic x-ray unit. Corrective maintenance shall include but is not limited to responding to equipment failures or malfunctions upon notification by the Client, diagnose and repair faults within the agreed response time, replace defective parts with OEM (Original Equipment Manufacturer) parts or approved equivalents, test and verify equipment functionality after repairs, provide a service report detailing the issue, repair actions, and parts replaced.
ii. The Contractor shall provide technical assistance via phone, email, or online platforms during business hours, provide onsite support for issues that cannot be resolved remotely, offer training or refresher sessions for clinic staff, as required. Maintain and update the Equipment's software and drivers to the latest stable versions, ensure system compatibility with connected computers and Mi-PACS and systems.

7) Task Seven:

i. On-site Repair Service Request (Non-PM)- In the event a medical device is non-operational and requires repair, the contractor shall notify the COR and local service unit staff that the device must be repaired and tested before the device can be returned to service. Prior to the contractor performing work, the local IHS Point of Contact (POC) or COR will determine whether the repair will be performed locally or assigned to the Contractor to complete. No additional work shall be performed unless authorized by the COR. The Contractor is cautioned that work performed without approval of the Contracting Officer Representative may jeopardize payment. The Contractor shall provide onsite repair and troubleshooting services within 72-hours.
ii. The Contractor stipulates that they have ready access to new standards parts (manufactured or supplied by the original equipment manufacturer). All parts supplied shall be of correct manufacturer and have full compatibility with existing equipment. Documentation of intended parts source(s) shall be provided to the COR or delegated authority upon request.

E. Deliverables:

1) Work to be completed at the Monacan Health Center located at 108 Dixie Airport Rd, Madison Heights, VA 24572. The Service Unit seeks an Indefinite Delivery/Indefinite Quantity (IDIQ) contract with one vendor for these services. This will allow options for the vendor to come throughout the year to maintain scheduled inspections on different schedules. The work must be completed at a firm fixed price for all services provided**.**

2) The Contractor will provide a report of the work performed within 15 days of any service provided. The report shall include the following information:

i. Facility Name
ii. Facility Address
iii. Date of Service
iv. Equipment Description
v. Equipment Manufacturer
vi. Equipment Make/Model
vii. Equipment Serial Number
viii. Room number for equipment
ix. List of what was inspected, preventative maintenance performed, repairs completed
x. Detailed list of any issues or equipment that did not meet inspection standards
xi. Detailed list of any corrective actions that need to be taken

xii. Detailed list of parts needed to perform the corrective action
xiii. Detail of inspection, recertification, preventative maintenance or repair time
xiv. Certification of passing or service required
xv. Next inspection Requirement
xvi. Name and signature of technician performing the work

F. Contractor Qualification Requirements

1) Contractor Must:

i. Have service personal to complete the annual preventive maintenance and repairs as needed.
ii. Provide authorized and certified technicians so that all applicable service agreements are valid.
iii. The contractor must be able to meet the requirements of the services listed in the SOW to a satisfactory degree.
iv. License and certification of technical skills to complete the required services shall be maintained in an active and current status throughout the performance period. The Contractor shall provide a list of key personnel that shall be utilized to service the equipment at the Monacan Health Center at the time of solicitation. The list shall include details of professional qualifications, certifications, training and education.

2) Insurance Requirement:

i. The Contractor shall be properly insured at all times during the performance of this contract. The Contractor shall furnish to the Contracting Officer, prior to commencement of performance, evidence of insurance coverage described herein: Evidence of worker's compensation insurance and liability insurance for all employees', facilities, and vehicles.

3) Invoicing and Payment:

i. Payment will be made in accordance with the Prompt Payment. The contractor shall submit an invoice(s) for the preventative maintenance services upon completion of a task order. The invoice shall include contractor's contact information, contract number, dates of service, and equipment information (manufacturer, make/model, and serial #). Payment must be submitted electronically through the federal Invoice Processing Platform (IPP). The contractor must use the IPP website to register and use IPP for submitting request for payment.

G. Quality Assurance

1) Quality Assurance Review:

i. Overall evaluation of the Contractor's performance in meeting the terms of the contract will be reviewed and monitored according to the applicable Service Unit Quality Assurance Surveillance Plan. The Quality Assurance Surveillance Plan defines how the performance standards will be applied, the frequency and minimum accepted defect rate.
ii. The Contractor will be informed of any quality-of-service problems by the COR or designee and the Contractor shall take appropriate corrective action within appropriate timeframes specified by the Government.

Performance Objective	Standard	Performance Threshold (Maximum Error Rate)	Surveillance Method
Objective 1: The Contractor shall provide preventative maintenance reports on inspected equipment.	Within 15 days of an inspection, the Contractor will provide preventative maintenance reports to the Service Unit.	95% Threshold of reporting within 15 days	Periodic surveillance by the contract COR
Objective 2: Non-Preventative Maintenance Repairs	Once the Contractor has been notified, a 72 hour response time to be on-site for non-preventative maintenance repairs.	90% Threshold of meeting the 72 hour window	Periodic surveillance by the contract COR

H. How to respond to this solicitation event:

1) Provide your written statement of work to include how you will address and comply with the parameters given above. Response should be limited to between three and five pages.
2) Identify your company point of contact with contact information
3) Provide pricing for the equipment and installation line item and the four maintenance/support option years of service.
    i. Equipment listing must be complete for verification of compliance on parts proposed.

I. Contracting – General:

1) **NAICS:**
    i. **811210** – Medical and surgical equipment repair and maintenance services
2) **PSC:**
    i. **H265** – Equipment and Materials Testing – Medical, Dental, and Veterinary Equipment and Supplies
3) **Type of Solicitation:**
    i. Set Aside
        1. 100% Small Business
4) **Type of Contract:**
    i. The government intends to award a firm fixed-price contract for maintenance services
5) **Wage Determination (WD):**
    i. WD 2015-4311
6) **Delivery** (Installation) Hours:
    i. 8:00 am – 4:30 pm ET / M-F (Closed on weekends and Federal Holidays)
7) **List of Attachments:**
    i. Wage Determination (place of performance)
8) **Evaluation Basis:**
    i. Lowest Price Technically Acceptable
9) **Evaluation Factors:**
    i. See 52.212-2 in the section below
10) **Insurance:**
    i. Minimum of $500,000.00 per person, per occurrence, and property damage respectively

CLAUSES INCORPORATED BY FULL TEXT:

Federal Acquisition Regulation (FAR):

52.212-2 Evaluation—Commercial Products and Commercial Services (JUN 2025).

(a) Evaluation factors. The Government will award a contract resulting from this solicitation to the responsible Offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors will be used to evaluate offers:

1. *Price*
2. *Past Performance*
3. *Technical Capability*
4. *Proposal Factors*

(b) Options (if applicable). The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. The evaluation of options does not obligate the Government to exercise the option(s).

(c) Notice of award. A written notice of award or acceptance of an offer furnished to the successful Offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

52.217-8 Option to Extend Services (NOV 1999).

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

52.217-9 Option to Extend the Term of the Contract (MAR 2000).

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least *30* days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years.

52.252-2 Clauses Incorporated by Reference (FEB 1998).

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these addresses:

Health and Human Services Acquisition Regulation (HHSAR):

352.239-73 Electronic Information and Technology Accessibility Notice (DEC 2015)

(a) Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d), as amended by the Workforce Investment Act of 1998 and the Architectural and Transportation Barriers Compliance Board Electronic and Information (EIT) Accessibility Standards (36 CFR part 1194), require that when Federal agencies develop, procure, maintain, or use electronic and information technology, Federal employees with disabilities have access to and use of information and data that is comparable to the access and use by Federal employees who are not individuals with disabilities, unless an undue burden would be imposed on the agency. Section 508 also requires that individuals with disabilities, who are members of the public seeking information or services from a Federal agency, have access to and use of information and data that is comparable to that provided to the public who are not individuals with disabilities, unless an undue burden would be imposed on the agency.

(b) Accordingly, any offeror responding to this solicitation must comply with established HHS EIT accessibility standards. Information about Section 508 is available at http://www.hhs.gov/web/508. The complete text of the Section 508 Final Provisions can be accessed at http://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-section-508-standards.

(c) The Section 508 accessibility standards applicable to this solicitation are stated in the clause at 352.239-74, Electronic and Information Technology Accessibility.
In order to facilitate the Government's determination whether proposed EIT supplies meet applicable Section 508 accessibility standards, offerors must submit an HHS Section 508 Product Assessment Template, in accordance with its completion instructions. The purpose of the template is to assist HHS acquisition and program officials in determining whether proposed EIT supplies conform to applicable Section 508 accessibility standards. The template allows offerors or developers to self-evaluate their supplies and document—in detail—whether they conform to a specific Section 508 accessibility standard, and any underway remediation efforts addressing conformance issues. Instructions for preparing the HHS Section 508 Evaluation Template are available under Section 508 policy on the HHS website http://www.hhs.gov/web/508.

In order to facilitate the Government's determination whether proposed EIT services meet applicable Section 508 accessibility standards, offerors must provide enough information to assist the Government in determining that the EIT services conform to Section 508 accessibility standards, including any underway remediation efforts addressing conformance issues.

(d) Respondents to this solicitation must identify any exception to Section 508 requirements. If a offeror claims its supplies or services meet applicable Section 508 accessibility standards, and it is later determined by the Government, i.e., after award of a contract or order, that supplies or services delivered do not conform to the described accessibility standards, remediation of the supplies or services to the level of conformance specified in the contract will be the responsibility of the Contractor at its expense.

Standards

The included standards that must be met for this contract are taken from the following two resources. Compliance with these standards is mandatory for Federal agencies subject to Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

- *Section 508 Standards and Guidelines: https://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-ict-refresh/final-rule/text-of-the-standards-and-guidelines*

- *Web Content Accessibility Guidelines (WCAG) 2.0: https://www.w3.org/TR/WCAG20/*

Support Documentation Accessibility

- *E602.1 General - Documentation that supports the use of ICT shall conform to 602.*
- *E602.2 Accessibility and Compatibility Features - Documentation shall list and explain how to use the accessibility and compatibility features required by Chapters 4 and 5. Documentation shall include accessibility features that are built-in and accessibility features that provide compatibility with assistive technology.*
- *E602.3 Electronic Support Documentation - Documentation in electronic format, including Web-based self-service support, shall conform to Level A and Level AA Success Criteria and Conformance Requirements in WCAG 2.0 (incorporated by reference, see 702.10.1).*
- *E602.4 Alternate Formats for Non-Electronic Support Documentation - Where support documentation is only provided in non-electronic formats, alternate formats usable by individuals with disabilities shall be provided upon request.*

- *E602.3 Electronic Support Documentation - Documentation in electronic format, including Web-based self-service support, shall conform to Level A and Level AA Success Criteria and Conformance Requirements in WCAG 2.0 (incorporated by reference, see 702.10.1).*
- *E602.4 Alternate Formats for Non-Electronic Support Documentation - Where support documentation is only provided in non-electronic formats, alternate formats usable by individuals with disabilities shall be provided upon request.*

- *E603.1 General - ICT support services including, but not limited to, help desks, call centers, training services, and automated self-service technical support, shall conform to 603.*
- *E603.2 Information on Accessibility and Compatibility Features - ICT support services shall include information on the accessibility and compatibility features required by 602.2.*
- *E603.3 Accommodation of Communication Needs - Support services shall be provided directly to the user or through a referral to a point of contact. Such ICT support services shall accommodate the communication needs of individuals with disabilities.*
- *WCAG – All WCAG 2.0 A & AA Success Criteria*
  EXCEPTION:
    - *Non-Web documents shall not be required to conform to the following four WCAG 2.0 Success Criteria: 2.4.1 Bypass Blocks, 2.4.5 Multiple Ways, 3.2.3 Consistent Navigation, and 3.2.4 Consistent Identification.*
    - *E205.4.1 Word Substitution when Applying WCAG to Non-Web Documents. For non-Web documents, wherever the term "Web page" or "page" appears in WCAG 2.0 Level A and AA Success Criteria and Conformance Requirements, the term "document" shall be substituted for the terms "Web page" and "page". In addition, in Success Criterion in 1.4.2, the phrase "in a document" shall be substituted for the phrase "on a Web page".*
- *Appendix A – Section 508 of the Rehabilitation Act: Application and Scoping Requirements*
    - *E208 Support Documentation and Services*
- *Appendix C – Functional Performance Criteria and Technical Requirements*
    - *302 - Functional Performance Criteria*
    - *602 – Support Documentation*

- *603 – Support Services*

Functional Performance Criteria

- *301.1 Scope - The requirements of Chapter 3 shall apply to ICT where required by 508 Chapter 2 (Scoping Requirements), 255 Chapter 2 (Scoping Requirements), and where otherwise referenced in any other chapter of the Revised 508 Standards or Revised 255 Guidelines.*
- *302.1 Without Vision - Where a visual mode of operation is provided, ICT shall provide at least one mode of operation that does not require user vision.*
- *302.2 With Limited Vision - Where a visual mode of operation is provided, ICT shall provide at least one mode of operation that enables users to make use of limited vision.*
- *302.3 Without Perception of Color - Where a visual mode of operation is provided, ICT shall provide at least one visual mode of operation that does not require user perception of color.*
- *302.4 Without Hearing - Where an audible mode of operation is provided, ICT shall provide at least one mode of operation that does not require user hearing.*
- *302.5 With Limited Hearing - Where an audible mode of operation is provided, ICT shall provide at least one mode of operation that enables users to make use of limited hearing.*
- *302.6 Without Speech - Where speech is used for input, control, or operation, ICT shall provide at least one mode of operation that does not require user speech.*
- *302.7 With Limited Manipulation - Where a manual mode of operation is provided, ICT shall provide at least one mode of operation that does not require fine motor control or simultaneous manual operations.*
- *302.8 With Limited Reach and Strength - Where a manual mode of operation is provided, ICT shall provide at least one mode of operation that is operable with limited reach and limited strength.*
- *302.9 With Limited Language, Cognitive, and Learning Abilities - ICT shall provide features making its use by individuals with limited cognitive, language, and learning abilities simpler and easier.*

352.239-74 Electronic and Information Technology Accessibility (DEC 2015)

(a) Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d), as amended by the Workforce Investment Act of 1998 and the Architectural and Transportation Barriers Compliance Board Electronic and Information (EIT) Accessibility Standards (36 CFR part 1194), require that when Federal agencies develop, procure, maintain, or use electronic and information technology, Federal employees with disabilities have access to and use of information and data that is comparable to the access and use by Federal employees who are not individuals with disabilities, unless an undue burden would be imposed on the agency. Section 508 also requires that individuals with disabilities, who are members of the public seeking information or services from a Federal agency, have access to and use of information and data that is comparable to that provided to the public who are not individuals with disabilities, unless an undue burden would be imposed on the agency.

(b) Accordingly, any offeror responding to this solicitation must comply with established HHS EIT accessibility standards. Information about Section 508 is available at http://www.hhs.gov/web/508. The complete text of the Section 508 Final Provisions can be accessed at http://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-section-508-standards.

(c) The Section 508 accessibility standards applicable to this solicitation are stated in the clause at 352.239-74, Electronic and Information Technology Accessibility.
In order to facilitate the Government's determination whether proposed EIT supplies meet applicable Section 508 accessibility standards, offerors must submit an HHS Section 508 Product Assessment Template, in accordance with its completion instructions. The purpose of the template is to assist HHS acquisition and

program officials in determining whether proposed EIT supplies conform to applicable Section 508 accessibility standards. The template allows offerors or developers to self-evaluate their supplies and document—in detail—whether they conform to a specific Section 508 accessibility standard, and any underway remediation efforts addressing conformance issues. Instructions for preparing the HHS Section 508 Evaluation Template are available under Section 508 policy on the HHS website http://www.hhs.gov/web/508.

In order to facilitate the Government's determination whether proposed EIT services meet applicable Section 508 accessibility standards, offerors must provide enough information to assist the Government in determining that the EIT services conform to Section 508 accessibility standards, including any underway remediation efforts addressing conformance issues.

(d) Respondents to this solicitation must identify any exception to Section 508 requirements. If a offeror claims its supplies or services meet applicable Section 508 accessibility standards, and it is later determined by the Government, i.e., after award of a contract or order, that supplies or services delivered do not conform to the described accessibility standards, remediation of the supplies or services to the level of conformance specified in the contract will be the responsibility of the Contractor at its expense.

Standards

The included standards that must be met for this contract are taken from the following two resources. Compliance with these standards is mandatory for Federal agencies subject to Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d).

- Section 508 Standards and Guidelines: https://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-ict-refresh/final-rule/text-of-the-standards-and-guidelines
- Web Content Accessibility Guidelines (WCAG) 2.0: https://www.w3.org/TR/WCAG20/

Support Documentation Accessibility

- E602.1 General - Documentation that supports the use of ICT shall conform to 602.
- E602.2 Accessibility and Compatibility Features - Documentation shall list and explain how to use the accessibility and compatibility features required by Chapters 4 and 5. Documentation shall include accessibility features that are built-in and accessibility features that provide compatibility with assistive technology.
- E602.3 Electronic Support Documentation - Documentation in electronic format, including Web-based self-service support, shall conform to Level A and Level AA Success Criteria and Conformance Requirements in WCAG 2.0 (incorporated by reference, see 702.10.1).
- E602.4 Alternate Formats for Non-Electronic Support Documentation - Where support documentation is only provided in non-electronic formats, alternate formats usable by individuals with disabilities shall be provided upon request.

- E602.3 Electronic Support Documentation - Documentation in electronic format, including Web-based self-service support, shall conform to Level A and Level AA Success Criteria and Conformance Requirements in WCAG 2.0 (incorporated by reference, see 702.10.1).
- E602.4 Alternate Formats for Non-Electronic Support Documentation - Where support documentation is only provided in non-electronic formats, alternate formats usable by individuals with disabilities shall be provided upon request.

- E603.1 General - ICT support services including, but not limited to, help desks, call centers, training services, and automated self-service technical support, shall conform to 603.
- E603.2 Information on Accessibility and Compatibility Features - ICT support services shall include information on the accessibility and compatibility features required by 602.2.

- E603.3 Accommodation of Communication Needs - Support services shall be provided directly to the user or through a referral to a point of contact. Such ICT support services shall accommodate the communication needs of individuals with disabilities.
- WCAG – All WCAG 2.0 A & AA Success Criteria
  EXCEPTION:
    - Non-Web documents shall not be required to conform to the following four WCAG 2.0 Success Criteria: 2.4.1 Bypass Blocks, 2.4.5 Multiple Ways, 3.2.3 Consistent Navigation, and 3.2.4 Consistent Identification.
    - E205.4.1 Word Substitution when Applying WCAG to Non-Web Documents. For non-Web documents, wherever the term "Web page" or "page" appears in WCAG 2.0 Level A and AA Success Criteria and Conformance Requirements, the term "document" shall be substituted for the terms "Web page" and "page". In addition, in Success Criterion in 1.4.2, the phrase "in a document" shall be substituted for the phrase "on a Web page".
- Appendix A – Section 508 of the Rehabilitation Act: Application and Scoping Requirements
    - E208 Support Documentation and Services
- Appendix C – Functional Performance Criteria and Technical Requirements
    - 302 - Functional Performance Criteria
    - 602 – Support Documentation
    - 603 – Support Services

Functional Performance Criteria

- 301.1 Scope - The requirements of Chapter 3 shall apply to ICT where required by 508 Chapter 2 (Scoping Requirements), 255 Chapter 2 (Scoping Requirements), and where otherwise referenced in any other chapter of the Revised 508 Standards or Revised 255 Guidelines.
- 302.1 Without Vision - Where a visual mode of operation is provided, ICT shall provide at least one mode of operation that does not require user vision.
- 302.2 With Limited Vision - Where a visual mode of operation is provided, ICT shall provide at least one mode of operation that enables users to make use of limited vision.
- 302.3 Without Perception of Color - Where a visual mode of operation is provided, ICT shall provide at least one visual mode of operation that does not require user perception of color.
- 302.4 Without Hearing - Where an audible mode of operation is provided, ICT shall provide at least one mode of operation that does not require user hearing.
- 302.5 With Limited Hearing - Where an audible mode of operation is provided, ICT shall provide at least one mode of operation that enables users to make use of limited hearing.
- 302.6 Without Speech - Where speech is used for input, control, or operation, ICT shall provide at least one mode of operation that does not require user speech.
- 302.7 With Limited Manipulation - Where a manual mode of operation is provided, ICT shall provide at least one mode of operation that does not require fine motor control or simultaneous manual operations.
- 302.8 With Limited Reach and Strength - Where a manual mode of operation is provided, ICT shall provide at least one mode of operation that is operable with limited reach and limited strength.

- 302.9 With Limited Language, Cognitive, and Learning Abilities - ICT shall provide features making its use by individuals with limited cognitive, language, and learning abilities simpler and easier.

INVOICE SUBMISSION:

The Contractor shall submit invoices once per month, quarterly, semi-annually, or annually.

HHSAR 352.232-71 Electronic Submission of Payment Requests (FEB 2022)

Electronic Submission of Payment Requests
(a) Definitions. As used in this clause - Payment request means a bill, voucher, invoice, or request for contract financing payment with associated supporting documentation. The payment request must comply with the requirements identified in FAR 32.905(b), "Content of Invoices" and the applicable Payment clause included in this contract. (b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests electronically using the Department of Treasury Invoice Processing Platform (IPP) or successor system. Information regarding IPP, including IPP Customer Support contact information, is available at www.ipp.gov or any successor site. (c) The Contractor may submit payment requests using other than IPP only when the Contracting Officer authorizes alternate procedures in writing in accordance with HHS procedures. (d) If alternate payment procedures are authorized, the Contractor shall include a copy of the Contracting Officer's written authorization with each payment request.

(End of clause)

Electronic Invoicing and Payment Requirements - Invoice Processing Platform (IPP) - All Invoice submissions for goods and or services delivered to facilitate payments must be made electronically through the U.S. Department of Treasury's Invoice Processing Platform System (IPP).
- Invoice Submission for Payment means any request for contract financing payment or invoice payment by the Contractor. To constitute a proper invoice, the payment request must comply with the requirements identified in the applicable Prompt Payment clause included in the contract, or the clause 52.212-4 Contract Terms and Conditions - Commercial Items included in commercial items contracts.
The IPP website address is: https://www.ipp.gov.
- The Department of Treasury will enroll the Contractors new to IPP. The Contractor must follow the IPP registration email instructions for enrollment to register the Collector Account for submitting invoice requests for payment. The Contractor Government Business Point of Contact (as listed in SAM) will receive Registration email from the Federal Reserve Bank of St. Louis (FRBSTL) within 3 - 5 business days of the contract award for new contracts or date of modification for existing contracts. - Registration emails are sent via email from ipp.noreply@mail.eroc.twai.gov. Contractor assistance with enrollment can be obtained by contacting the IPP Production Helpdesk via email to IPPCustomerSupport@fiscal.treasury.gov or phone (866) 973-3131.
- The Contractor POC will receive two emails from IPP Customer Support, the first email contains the initial administrative IPP User ID. The second email, sent within 24 hours of receipt of the first email, contains a temporary password. You must log in with the temporary password within 30 days.
- If your company is already registered to use IPP, you will not be required to re-register. - If the Contractor is unable to comply with the requirement to use IPP for submitting invoices for payment as authorized by HHSAR 332.7002, a written request must be submitted to the Contracting Officer to explain the circumstances that require the authorization of alternate payment procedures.
Additional IHS Invoice Requirements:

i. The contractor shall submit invoices under this contract once per month or as specified in the payment schedule. For indefinite delivery vehicles, separate invoices must be submitted for each order.
ii. Invoices must break-out price/cost by contract line-item number (CLIN) as specified in the pricing section of the contract.
iii. Invoices must include the Unique Entity Identifier Number (UEI) of the Contractor.
iv. Invoices that include time and materials or labor hours CLINS must include supporting documentation to (1) substantiate the number of labor hours invoiced for each labor category, and (2) substantiate material costs incurred (when applicable).

v. Invoices that include cost-reimbursement

CLINs must be submitted in a format showing expenditures for that month, as well as contract cumulative amounts. At a minimum the following cost information shall be included, in addition to supporting documentation to substantiate costs incurred. - Direct Labor - include all persons, listing the person's name, title, number of hours worked, hourly rate, the total cost per person and a total amount for this category; - Indirect Costs (i.e., Fringe Benefits, Overhead, General and Administrative, Other Indirects) - show rate, base and total amount; - Consultants (if applicable) - include the name, number of days or hours worked, daily or hourly rate, and a total amount per consultant; - Travel - include for each airplane or train trip taken the name of the traveler, date of travel, destination, the transportation costs including ground transportation shown separately and the per diem costs. Other travel costs shall also be listed; - Subcontractors (if applicable) - include, for each subcontractor, the same data as required for the prime Contractor; - Other Direct Costs - include a listing of all other direct charges to the contract, i.e., office supplies, telephone, duplication, postage; and - Fee - amount as allowable in accordance with the Schedule and FAR 52.216-8 if applicable.

PAYMENT BY ELECTRONIC FUNDS TRANSFER

Pursuant to FAR 52.232-33, Payment by Electronic Funds Transfer –Central Contractor Registration, payments under this contract shall be made by electronic funds transfer. The Contractor shall register in the System for Award Management (www.SAM.gov).

CLAUSES INCORPORATED BY REFERENCE:

52.204-7	*System for Award Management*	*OCT 2025*
52.204-13	System for Award Management Maintenance	OCT 2025
52.204-19	Incorporation by Reference of Representations and Certifications	DEC 2014
52.209-10	Prohibition on Contracting with Inverted Domestic Corporations	OCT 2025
52.212-1	*Instructions to Offerors-Commercial Products and Commercial Services*	*OCT 2025*
52.212-4	Contract Terms and Conditions-Commercial Products and Commercial Services (Alternate I)	OCT 2025
52.214-34	*Submission of Offers in the English Language*	*APR 1991*
52.214-35	*Submission of Offers in U.S. Currency*	*APR 1991*
52.217-8	Option to Extend Services	NOV 1999
52.219-6	*Notice of Total Small Business Set-Aside*	*FEB 2026*
52.222-41	Service Contract Labor Standards	APR 2026
52.222-50	Combating Trafficking in Persons	APR 2026
52.222-90	Addressing DEI Discrimination by Federal Contractors	APR 2026
52.223-23	Sustainable Products and Services	APR 2026
52.226-8	Encouraging Contractor Policies to Ban Text Messaging While Driving	MAY 2024
52.232-18	Availability of Funds	APR 1984
52.232-19	Availability of Funds for the Next Fiscal Year	APR 1984
52.232-24	Prohibition of Assignment of Claims	MAY 2014
52.232-25	Prompt Payment	JAN 2017
52.232-33	Payment by Electronic Funds Transfer-System for Award Management	OCT 2018
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	MAR 2023
52.233-3	Protest After Award	OCT 2025
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2025
52.237-2	Protection of Government Buildings, Equipment, and Vegetation	APR 1984
52.242-15	Stop-Work Order	AUG 1989
52.244-6	Subcontracts for Commercial Products and Commercial Services	OCT 2025
52.246-16	Responsibility for Supplies	APR 1984
52.246-23	Limitation of Liability	FEB 1997
52.247-34	F.o.b. Destination	NOV 1991
52.249-4	Termination for Convenience of the Government (Services) (Short Form)	APR 1984

52.249-8	Default (Fixed-Price Supply and Service)	APR 1984

HHSAR:

352.203-70	Anti-Lobbying	DEC 2015
352.215-70	*Late Proposals and Revisions*	*DEC 2015*
352.223-71	*Instructions to Offerors – Sustainable Acquisition*	*DEC 2015*
352.232-71	Electronic submission of payment requests	
352.233-71	Litigation and Claims	DEC 2015
352.237-70	Pro-Children Act	DEC 2015
352.239-73	*Electronic Information and Technology Accessibility Notice*	*DEC 2015*
352.239-74	Electronic and Information Technology Accessibility	DEC 2015