American Battle Monuments Commission

REQUEST FOR QUOTATION
LastPass Business Renewal
June 8, 2026

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1. Overview

American Battle Monuments Commission (ABMC) requires continued enterprise password management services to support secure storage, management, and controlled sharing of credentials across the agency. ABMC currently uses LastPass Business and requires renewal of existing subscriptions to avoid interruption in service, preserve continuity of operations, and maintain compatibility with current administrative processes and user access.

This RFQ is for a fixed price commercial subscription renewal for 500 LastPass Business user subscriptions, along with associated reseller support, for one base year and four option years. Competition is limited to LastPass authorized resellers that can provide activation in ABMC's existing LastPass tenant with no lapse in service.

Vendors shall provide pricing for the base year and each option year. ABMC may exercise options at its discretion, subject to the terms of the resulting award and the availability of funds.

2. Period of Performance

The renewal term will consist of one base year and four option years. The periods below define the required subscription coverage dates and support ABMC's need for uninterrupted service in its existing LastPass environment.

Base Year: September 23, 2026 through September 22, 2027
Option Year 1: September 23, 2027 through September 22, 2028
Option Year 2: September 23, 2028 through September 22, 2029
Option Year 3: September 23, 2029 through September 22, 2030
Option Year 4: September 23, 2030 through September 22, 2031

Services must be fully activated in ABMC's existing LastPass environment on or before September 23, 2026, with no interruption to existing service.

3. Scope, Technical Requirements, and Price Schedule

This section defines the required subscription renewal, the minimum technical requirements, and the pricing format vendors shall use in their quotes. The requirement is limited to renewal of ABMC's existing LastPass environment and does not include migration, implementation, or alternate products.

The vendor shall provide a quote that meets all of the following requirements:

1. 500 LastPass Business user subscriptions for the base year and each option year
2. Activation in ABMC's existing LastPass tenant with no break in service
3. Compatibility with ABMC's current deployed environment and centralized administrative management capabilities
4. Secure credential storage and sharing capabilities consistent with commercial enterprise use
5. Standard manufacturer support and reseller order processing associated with the subscriptions
6. Confirmation of subscription start and end dates for the base year and each option year

Price Schedule

Vendors shall complete the pricing schedule below for the base year and each option year. Prices shall include all costs required to provide the renewal and associated standard order and delivery processing.

4. Vendor Eligibility

Vendors shall be LastPass authorized resellers and shall be able to provide the required subscriptions within the required timeframe. Vendors shall include documentation or a representation from LastPass showing current authorized reseller status.

5. Quote Submission Instructions

Vendors shall submit a quote that includes, at a minimum:

- Vendor legal name and doing business as name, if applicable
- UEI, CAGE, and business point of contact
- Documentation or representation showing the vendor is a current LastPass authorized reseller
- Product description
- Quantity
- Unit price
- Extended total price for the base year and each option year
- Subscription start date and end date for the base year and each option year
- Confirmation that activation will occur with no lapse in service

- Any applicable commercial terms that would apply to the order
- Any assumptions or conditions affecting price or performance

Contract Line Item	Description	Quantity	Unit Price	Total Price
0001	LastPass Business Renewal, Base Year	500	$_____	$_____
1001	LastPass Business Renewal, Option Year 1	500	$_____	$_____
2001	LastPass Business Renewal, Option Year 2	500	$_____	$_____
3001	LastPass Business Renewal, Option Year 3	500	$_____	$_____
4001	LastPass Business Renewal, Option Year 4	500	$_____	$_____

6. Evaluation Criteria

ABMC intends to evaluate quotes using a lowest price technically acceptable (LPTA) approach.

A quote will be considered technically acceptable if it demonstrates all of the following:

1. The quoted product is LastPass Business
2. The vendor can provide 500 subscriptions for the base year and any exercised option years
3. The renewal will be activated in ABMC's existing environment and the account is under ABMC with no interruption in service
4. The vendor is a current LastPass authorized reseller
5. The quote accepts the required delivery and performance terms

Among technically acceptable quotes, award will be made to the responsible quoter submitting the lowest total evaluated price for the base year and all option years.

ABMC may determine a quote unacceptable if it includes material exceptions, proposes a different product, does not confirm continuity of service, or fails to provide enough information to determine technical acceptability.

7. Applicable Terms and Conditions

This requirement is for a commercial product renewal. The resulting order shall incorporate all applicable federal terms required for the acquisition of commercial products and any ordering terms stated in the solicitation.

ABMC will not accept vendor terms that conflict with federal law, fiscal law, or mandatory contract requirements.

Vendors shall identify any commercial terms that would apply to the renewal. ABMC will review any such terms for consistency with federal law and the requirements of the solicitation.

All vendor terms and conditions that the vendor seeks to apply to the order shall be provided in full as part of the quote or resulting contract documents. ABMC will not accept terms and conditions incorporated by reference through a URL, website, or other external link.

8. ABMC Furnished Equipment

No ABMC furnished equipment will be provided.

9. Other Information

ABMC does not seek implementation services, migration services, or a change in password management platform under this RFQ. The objective is straightforward renewal of existing subscriptions with no service disruption.

Vendors are responsible for ensuring that all quoted prices include all costs necessary to provide the required renewal and standard order processing for the full period of performance.

10. Invoicing Instructions

Submit invoices upon successful delivery of licenses and acceptance of deliverables by ABMC Contracting Officer’s Representatives.

Each invoice shall include the contract number, task or order number if applicable, invoice date, billing period, Contractor name, point of contact, CLIN billed, amount due, and supporting detail for the service period or accepted deliverables.

All invoices shall comply with FAR Part 32 and any invoicing instructions in the award.

Contractor shall submit invoices to the payment office identified in the award and shall provide a copy to the COR and CO unless the award states otherwise.