QUALITY ASSURANCE SURVEILLANCE PLAN
(QASP)

FOR

AIRCREW FLIGHT EQUIPMENT (AFE)
MAINTENANCE SERVICES

AT

COLUMBUS AIR FORCE BASE, MISSISSIPPI

12 JANUARY 2026

This Performance Based QASP was Approved by Services Acquisition Lead, as required by AFI 63-138, paragraph 2.11.16:

Signature: COLLINS.DALTON.SHAWN.1513625673 Digitally signed by COLLINS.DALTON.SHAWN.1513625673 Date: 2026.06.01 13:50:40 -05'00' Date: 1 June 2026
Services Acquisition Lead, 14 OSS/OSL

Revision Control

Revision Number	Date	Remarks
Basic	**16 January 2026**	**This is the initial publication of the Aircrew Flight Equipment Services QASP.**

1. Objective. The objective of this service is to provide Aircrew Flight Equipment (AFE), hereafter referred to as Aircrew Flight Equipment Services (AFES), for Columbus AFB (CAFB) MS. This Quality Assurance Surveillance Plan (QASP) has been developed to evaluate contractor actions while implementing the Performance-based Work Statement (PWS). It is designed to provide an effective surveillance method of monitoring contractor performance for each listed objective on the Services Summary (SS). The surveillance plan is based on the premise that the contractor, and not the government, is responsible for management and quality control actions to meet the terms of the contract. The role of the government quality assurance is to ensure contract standards are achieved. In this contract, the contractor's quality control program is the driver for service quality. The contractor is required to develop a comprehensive program of inspections and monitoring actions in this quality control program, submitted at the beginning of the contract, provides the measures needed to lead the contractor to success. Once the quality control program is accepted, careful application of the process and standards presented in the remainder of this document will ensure a robust quality assurance program.

2. Goals of the Multi-functional Team. A multi-functional team (MFT) was established and meetings were held under the title of MFT meetings. The goal of the team is to manage this contract and other similar customer contracts and requirements. The MFT provides an avenue to collectively work together to create a strong working relationship between the requiring agency and Contracting to adequately plan for new requirements, enhance communication with customer leadership on contract performance and ensure the highest level of customer service. This MFT will meet as needed to discuss contractual matters to ensure the highest level of contract performance.

3. Multi-functional Team Members and their Responsibilities. The responsibilities of the MFT members for this contract are outlined in the MFT Charter.

4. Performance Assessment Planning/Preparation:

a. All assessment planning and preparation for the AFES functions will be the responsibility of the Chief Contracting Officer's Representative (COR). He/She will ensure AFES activities are surveilled in accordance with the PWS and the QASP.

b. AFE CORs will assist the Chief COR in all phases of planning and preparation

4.1. **Performance Assessment**

4.1.1. The Services Acquisition Lead (SAL) is the government's local/unit authority for assessing contracted AFE operations at CAFB.

4.1.2. The COR reports all AFE assessment results through the SAL to the Contracting Officer (CO) for disposition.

4.1.3. The CORs surveil and document the overall performance of the contractor AFE functions without duplicating/augmenting the contractor's Quality Control function. They protect the government's interest by being the eyes and ears for the SAL and CO.

4.2. **Performance Assessment Results Analysis**

4.2.1. The COR will:

4.2.1.1. Continuously monitor the performance of AFE as detailed/noted by the CORs each month. If any questions concerning performance arises, he/she will contact the CORs immediately.

4.2.1.2. Collect, review, and analyze the section's performance results. He/She will develop the monthly Performance Assessment Report (PAR) and determine a rating (Acceptable or Unacceptable).

4.2.1.3. Recommend to the CO if a Letter of Concern (LOC) is to be issued to the contractor for non-conforming performance. All inputs, concerns, and recommendations from AFES CORs will be considered, but the overall decision whether to issue a LOC rests solely with the CO.

4.2.2. AFE CORs will:

4.2.2.1. Gather all surveillance inspection data conducted during the month. Once collected, CORs will analyze the section's performance, prepare a monthly PAR and make an overall recommendation to the CO (Acceptable or Unacceptable).

4.2.2.2. If the surveillance results are below performance requirements, a Corrective Action Request (CAR) will be initiated. Government-caused deviations will be listed in the CAR.

4.2.2.3. Once the COR analysis is complete, the monthly PAR is then routed to the Chief COR, SAL, and then to the CO.

4.3. **Performance Assessment Reporting:**

4.3.1. Once the PAR summary is completed, it is routed through the SAL, and then uploaded in the Procurement Integrated Enterprise Environment (PIEE) under the Surveillance and Performance Monitoring (SPM) tab for the CO to review NLT the tenth workday of the following month.

4.3.2. All CARs are routed through the SAL and CO to determine appropriate action by the contractor. At a minimum, the contractor's response shall detail the root cause, corrective action, and preventive action taken to prevent recurrence.

4.4. **Performance Assessment Follow-up:**

4.4.1. If CARs are issued, the Chief COR may increase surveillance until the shortfalls/deficiencies are corrected. An increase in surveillance will normally cover two consecutive months. If during this increased period, CORs discover more of the same discrepancies, surveillance will be extended for a maximum of one additional month and the CO will be consulted for further guidance.

4.4.2. After the CAR is issued, the CO will ensure that the contractor responds to all CARs within fifteen calendar days of receipt.

4.5. **Performance Assessment Report Closure:**

4.5.1. After two successful follow-up inspections by CORs, all CARs will be considered closed. Follow-ups will normally be accomplished at monthly, quarterly, semi-annual, and annual intervals.

4.5.2. All CARs will be noted and tracked by the Chief COR in the PIEE under the SPM section.

4.6. **Acceptable and Unacceptable Performance**

4.6.1. During the course of routine/periodic surveillance CORs will be the primary individuals used to document acceptable and unacceptable performance inside the contracted AFES operations, however they are not the contactors Quality Control function.

4.6.2. CORs define “acceptable performance” as inspection or evaluation activities that have not exceeded the baselines noted in Attachment 1 of this plan.

4.6.3. CORs define “unacceptable performance” as inspection or evaluation activities that have exceeded the baselines noted in Attachment 1 of this plan.

4.6.4. Safety Violation(s): CORs document safety violations that "clearly" present a potential to damage of government personnel/resources as part of the inspection being performed. All safety violations will be noted as an “As Observed” inspection.

4.7. **Inspection Elements**

4.7.1. Contract surveillance requirements:

4.7.1.1. The AFES CORs will provide oversight of the contracted AFE functions at Columbus AFB.

4.7.1.2. CORs report all performance assessment results through the Chief COR, FC to the Contracting Office, for disposition.

4.7.2. Assigning responsibilities:

4.7.2.1 Contracted AFE: The CO has overall responsibility for the Aircrew Flight Equipment Services contract at CAFB. The CO has the authority to delegate inspection and acceptance responsibilities to the CORs. Only the CO has the authority to obligate the government, award a contract, or make any changes to the contract.

4.7.2.2. Government COR Office (14OSS/OSL): The SAL (14 OSS/OSL) has overall responsibility for ensuring oversight of the contracted AFES functions at CAFB. The SAL nominates the COR and CORs to surveil the PWS.

4.7.3. Activity hours of surveillance:

4.7.3.1. COR(s) will surveil the contractors AFES functions during normal working hours. Contracted AFES normal hours of operation are 0700-1600 hours Monday through Friday, except on Federal Holidays or days identified as Wing closures. If COR is out, they will notify AFES Lead.

5. COR training requirements: Both SAL and Chief COR are responsible for ensuring AFES CORs receive all of the following training:

- CLC 106, Contracting Officer’s Representative with a Mission Focus
- ACQ 0030, Overview of Acquisition Ethics
- Combating Trafficking in Persons
- Phase 1, Quality Assurance Program Coordinator-led Training
- Phase 2, Contract Specific Training
- Joint Appointment Module (JAM)
- Surveillance and Performance Module (SPM)

- Wide Area Workflow, if applicable

5.1. CORs must document all training in the Procurement Integrated Enterprise Environment (PIEE) Program.

6. COR Responsibilities:

6.1. **Chief COR**

6.1.1. Ensures the contracted AFES function's performance is surveilled in accordance with the criteria listed in the PWS. Chief COR reports all performance assessment results through SAL, to the CO for disposition. The Chief COR oversees assigned CORs that have been delegated inspection/acceptance authority by the CO. Additionally, he/she will accomplish the following:

6.1.1.1. Ensures that a QASP covering AFES has been developed and is being maintained and coordinates the QASP with the SAL and CO.

6.1.1.2. Ensures all contractor AFES publications are reviewed prior to acceptance. Reviews will ensure that contractual requirements are met and do not conflict with local MAJCOM or Air Force Instructions. The functions of the Quality Control program will receive special emphasis.

6.1.1.3. Ensures all discrepancies discovered by CORs are documented and CORs ensure/validate that the contractor takes action to prevent reoccurrence. (i.e., Root Cause, Corrective Action, and Preventative Action)

6.1.1.4. All contactor proposals related to AFES will be evaluated by CORs. All evaluator comments and recommendations will be provided to the SAL and CO.

6.2. **AFE CORs**

6.2.1. Survey and document overall performance of the contractor's AFES function without duplicating or augmenting the contractors Quality Control, CORs provide technical support. CORs will not direct work, direct re-accomplishment of work, assist with maintenance, interpret or change the PWS. CORs protect the government's interest by being the eyes/ears of the SAL and Administering Contracting Officer (ACO). At a minimum, AFES CORs will:

6.2.1.1. Know and understand the specifications and requirements of the PWS.

6.2.1.2. Know and apply procedures for documenting surveillance. (See section 8.)

6.2.1.3. Perform surveillance according to the QASP. Report observations through the COR, SAL, and CO.

6.2.1.4. Review deficiencies, Time Compliance Technical Orders (TCTOs), and contractor mishap reports for accuracy/adverse trends. Additionally, logistical reports will be reviewed for indicators of performance.

7. Surveillance Methods:

There are four surveillance methods that will be used: Customer Complaints, Periodic, One hundred Percent, and Surveillance of Non-SS Items. Minimum surveillance taskings and frequencies are listed in Attachment 1 of this plan.

7.1. **Technical Inspections (TIs)** The COR will provide instructions to customers on Columbus AFB on the procedures of the customer complaint process. Any customer receiving unacceptable service should immediately submit a customer complaint form or e-mail to the COR for the Aircrew Flight Equipment Services (AFES) contract. Upon receipt, the COR will investigate to determine the validity of the complaint. If the COR determines the complaint to be invalid, he/she will document the written complaint of the findings and notify the customer. If the complaint is validated, the COR will notify the Contractor's Quality Control Inspector (QCI) or Point of Contact (POC) to obtain the written customer complaint. The Contractor shall be given an appropriate time frame (depending on the discrepancy identified) after notification to correct the unacceptable performance. The COR will inform the customer of the approximate time the discrepancy(s) will be corrected. A discrepancy will not be recorded if proper and timely correction of the unacceptable conditions(s), product or service is accomplished. A record will be kept, however, to document any trends resulting from repeated complaints. If the QCI/POC disagrees with the complaint after investigation and challenges the validity of the complaint, the COR will notify the CO.

7.2. **Periodic Surveillance**

7.2.1. The COR will inspect the performance objectives as indicated in the SS to ensure contractor compliance with the appropriate paragraphs of the PWS for those objectives utilizing Periodic Surveillance. These periodic inspections shall be tracked on a schedule/calendar as appropriate and conducted using locally developed AFE Form 2420, see Attachment 2. For those areas not specifically defined, the COR will use the Inspection of Services clause as authority to inspect. The COR will record results of inspection, noting the SS item; COR's name; contractor POC, if applicable; and date and time of inspection.

7.2.2. Periodic Surveillances are assigned ratings of **acceptable** or **unacceptable**. Guidance for determining these ratings is a pass/fail determination.

7.3. **One Hundred (100%) Surveillance**

7.3.1. 100% Surveillances are an extension to Periodic Surveillances. 100% Surveillance is a full start to finish that the COR may choose to use. All deficient tasks Periodic or 100% performance shall be re-performed as indicated in the SS of the PWS and if not corrected in the allotted time, then it will be reported to the CO for remedy as appropriate. The COR will determine technical acceptability and compliance based on the performance threshold. All inspections will be documented on a PAR using the locally developed AFE Form 2420.

7.3.2. 100% Surveillances are assigned ratings of **acceptable** or **unacceptable**. Guidance for determining these ratings is a pass/fail determination.

7.4. **Customer Complaints**

7.4.1. Any customer receiving unacceptable service should immediately report the unacceptable service to the Contract Officer Representative. Upon receipt, the COR will investigate to determine the validity of the complaint. If the COR determines the complaint as invalid, he will document the written complaint of the findings and notify the customer. If the complaint is validated, the Contractor's Point of Contact will be notified of the written customer complaint. The contractor shall be given an appropriate time frame (depending on the discrepancy identified) after notification to correct the unacceptable perfomance.

The Contract Officer Representative will inform the customer of the approximate time the discrepancy(s) will be corrected. A discrepancy will not be recorded if proper and timely correction of the unacceptable conditions(s), product or service is accomplished and our thresholds listed in the Services Summary have not been breached. A record will be kept, however, to document any trends resulting from repeated complaints. The Quality Control Inspector/Point of Contact shall return the written customer complaint document, properly completed with actions taken, to the COR, who will file a copy of the complaint for future recurring performance.

7.4.1.1. All other tasks required under the PWS may be inspected at a frequency determined by the SAL, CO and/or COR. The Government has the right to inspect and test **all** services called for by the contract, to the extent practicable at all times and places during the term of the contract. Therefore, the COR will conduct surveillance for SS items and non-SS items as well. **NOTE:** If the AFES CORs discover any issue during routine visits to the AFES section they are not scheduled inspections or observations and they are not assigned a rating. When an issue is discovered, the AFES CORs notes the discrepancy/shortfall on a PAR and brief the performance to either the AFES Lead, Senior, or Production Supervisor.

8. Techniques and Applications:

8.1. CORs are initially trained by the ACO to properly surveil the contractor. The ACO provides clarification, contract procedures, methods, techniques, and documentation on how to surveil the AFES PWS.

8.2. CORs are in-place for oversight only. They will not direct work. They will not over-surveil the contractor.

8.3. When it comes to evaluating the AFES function, inspections and evaluations are divided into two categories: Concurrent or After-the-Fact:

8.3.1. Concurrent TIs are inspections performed by CORs when technicians are actually/physically performing a task.

8.3.2. After-the-fact TIs are inspections performed after a specific task has been completed and documented AFE after-the-fact inspections will not be performed after the equipment has been used by an aircrew member.

8.4. Documenting/reporting performance: All Periodic, 100%, and Non-SS Surveillance are documented on AFE Form 2420, *Performance Assessment Report*.

8.4.1. Periodic and 100% Surveillances:

8.4.1.1. At the completion of all inspections, evaluations, and observations, CORs will rate the performance as either acceptable or unacceptable. All performances are entered on AFE Form 2420.

8.4.1.2. At the completion of an inspection, evaluation, and observation the CORs discover a finding/discrepancy the contractor is issued a PAR. If the performance exceeds the baselines as identified in Attachment 1 of this plan, the performance is considered unacceptable (i.e., Failure) and findings are briefed to either a section Lead, Senior, or the Production Supervisor.

8.4.2. Surveillance of Non-SS Items:

8.4.2.1. Are not given a rating (i.e., Acceptable or Unacceptable).

8.4.2.2. When an AO is discovered, the CORs note the discrepancy/shortfall on a PAR and briefs the performance to either a section Lead, Senior, or the Production Supervisor.

8.4.2.3. Once a PAR is issued the contractor has five workdays to respond back to the AFES COR office with reasons for the shortfall (i.e., Root Cause, Corrective Action, and Preventative Action). CORs will either concur or non-concur with the response and close or readdress appropriately.

9. Performance Management

9.1 Market Research. Market research will be used as a tool throughout the life of the contract to remain current with the most efficient and effective assessment methods and techniques of the commercial marketplace. As a minimum, market research will be conducted annually prior to exercising the option periods.

9.2 MFT Meetings. The MFT will manage the contract for the life of the requirement. The MFT will form a partnership between the government and the contractor to ensure the best possible service is provided.

9.2.1 Performance may be reviewed at these meetings, and if improvement is necessary, a plan of action will be created. The MFT will continually review data and procedures to improve efficiency. The contract-specific MFT will meet as needed throughout the life of the contract. The MFT will meet to discuss customer contracts and requirements which specifically include this contract.

9.2.2 The goal of the MFT is to give all members, government and contractors, a vested interest in maintaining the highest quality service to our customers and the ability to propose/initiate improvements. The success of the contract is a combined effort of all MFT members.

9.3 Contract Performance Assessment Reporting System (CPARS) . CPARS will be updated at least annually documenting contractor performance for this specific contract. More frequent updates may be made as required to document a significant improvement or degradation of the level of contract performance. The Assessing Official Representative will be the Chief COR; the Assessing Official will be the contract administrator or CO; and the Reviewing Official will be the Acquisition Flight Chief, the Director of Business Operations (DBO), or the 14th Contracting Squadron Commander. The contractor representative also has input prior to this report being finalized. The COR will have access to CPARS training information prior to initiating a CPARS and will be expected to become familiar with the guidelines and instructions provided.

9.4 Management Oversight of Services (MOS). In addition to CPARS, contractor performance will be documented in MOS reports as required, including an initial contract performance review (transition report) and annual reports at the end of each performance period as required. The Initial Contract Performance Review will be completed within 30 days after the contractor assumes full performance responsibilities. The review is the determination by the MFT that the Contractor successfully started performance, has completed transition, is fully operational and is within the estimated cost, schedule and performance parameters of the contract.

9.5 Disputes. Attempts will be made to resolve all disputes arising under this plan using the Alternate Dispute Resolution (ADR) as outlined in FAR 33.214, *Alternative Dispute Resolution (ADR).* The objective is to increase the opportunity for mutually agreeable resolutions to disputes that are relatively inexpensive and expeditious.

10. Certification and Acceptance of Services. Wide Area Work Flow (WAWF), located in the

Procurement Integrated Enterprise Environment (PIEE), is the mandatory electronic invoicing system used by DoD. All vendors must submit invoices through this system to obtain payment for supply, service, and construction contracts. The COR is responsible for accepting services in WAWF for payment. As the approving official in WAWF, the COR is responsible and accountable for the goods or services being properly accepted. If you have received incomplete or unacceptable services, contact the CO. Most importantly, DON'T approve a contractor's Invoice/Receiving Report until all goods are received and/or all services have been rendered.

10.1. Also ensure that the contractor's document matches the contract line-item number, unit of issue and prices in the contract. If they don't, reject the document back to the contractor, and advise the contractor to resubmit it properly. Failure to do so will create payment or accounting problems later.

10.2 If all items/services are complete and acceptable, the Receiving Report must be processed in WAWF within *fifteen calendar days* to ensure prompt payment to vendor.

10.3. WAWF can be accessed on the Procurement Integrated Enterprise Environment (PIEE). At https://cac.piee.eb.mil/xhtml/unauth/home/login.xhtml Instructions are provided on the website if you are new to the PIEE system. If additional guidance is needed, contact the resource advisor or local financial management office.

11. **Combating Trafficking in Persons**. The COR will monitor the contractor's performance regarding trafficking in persons to ensure compliance with FAR clause 52.222-50, *Combating Trafficking in Persons (CTIP)*. Should the COR believe that the contractor is not in compliance, the COR will immediately bring the issue directly to the CO for further action. The CO shall report the incident to the proper investigative authorities and chain of command should there be strong reason to believe a violation has or is occurring.

12. **Revisions to this QASP** are the joint responsibility of the MFT. The COR should provide recommendations for improving the PWS and QASP through the SAL to the CO for review. This is a living document that may be changed at any time with proper coordination and approval; however, if changes are made to the QASP or to the PWS, the COR and CO must ensure that the QASP corresponds with the requirements of the PWS throughout the life of the contract.

Attachments:

1. Survival Equipment COR Minimum Requirements (Frequencies, Quantities, and Baselines)
2. Performance Surveillance Elements
3. Performance Assessment Report (AFE Form 2420)
4. Initial Contract Performance Review

Attachment 1

Aircrew Flight Equipment Services COR Minimum Requirements
(Frequencies and Quantities)

Tasking(s)	Frequency	Minimum Qty.
1. T-38 Parachute (Repack)	Monthly	1
2. T-38 Parachute (Repack) BQC	Monthly	1
3. T-6 Parachute (Repack)	Monthly	1
4. T-6 Parachute (Repack) BQC	Monthly	1
5. Equipment Repair (harness/G-suits)	Monthly	2
6. Equipment Repair (harness/G-suits) BQC	Monthly	2
7. LPU 38-P	Quarterly	2
8. LPU 38-P BQC	Quarterly	2
9. Scheduled Observation	Quarterly	1
10. T-38 Life Raft (Repack)	Annual	1

Pass/Fail Criteria

Attachment 2

Performance Surveillance Elements – SERVICES SUMMARY

Services Summary. The contract service requirements are summarized in the **performance objectives** below which relate directly to mission essential items. The **performance thresholds** describe the minimum acceptable levels of service for each requirement. These thresholds are critical to mission success. **Surveillance methods** are described in paragraph 7 and Attachment 1 of this QASP. All rating criteria is on a Pass/Fail criteria.

No.	Performance Objective	PWS Para	Performance Threshold	Method of Surveillance	CPARS Categories
1	Provide in-shop inspection, repair, repack, and modification of AFE aircraft installed parachutes and flotation equipment.	Para 1.1.1	No more than two validated inspection failures per year. Threshold continued on No. 4.	**Periodic and/or 100%**	Quality, Schedule, Regulatory Compliance
2	Provide in-shop repair and modification of AFE anti- G garments, torso harnesses, and dual helmet visor snap fittings.	Para 1.1.2	No more than two validated inspection failures per year. Threshold continued on No. 5.	**Periodic and/or 100%**	Quality, Schedule, Regulatory Compliance
3	Create and provide management programs for Technical Order/Operating Instructions, Safety, Supply, Hazardous Communication (HAZCOM), Explosive Safety, Composite Tool Kit (CTK), and Test, Measurement and Diagnostic Equipment (TMDE) as outlined AFMAN	Para 1.1.7	No more than five validated inspection failures per year	**Periodic and/or 100%**	Regulatory Compliance

	11-301V1 and all applicable supplements.				
4	Provide in-shop inspection, repair, repack, and modification of AFE aircraft installed parachutes and flotation equipment.	Para 1.1.1 Para 1.2.5.3	Must complete each parachute assembly and each piece of equipment within five duty days of receipt. COR will be notified of any parts that need to be ordered and reason if suspense cannot be met. If reason is justified COR can allow extra time to complete task. Must complete each parachute assembly and each piece of equipment no more than 4 days of receipt when working other than normal hours (i.e., overtime).	**Periodic and/or 100%**	Quality, Schedule, Regulatory Compliance
5	Provide in-shop repair and modification of AFE anti- G garments, torso harnesses, and dual helmet visor snap fittings.	Para 1.1.2	Must complete each piece of equipment within five duty days of receipt COR will be notified of any parts that need to be ordered and reason if suspense cannot be met. If reason is justified COR can allow extra time to complete task.	**Periodic and/or 100%**	Quality, Schedule, Regulatory Compliance
6	Provide in-shop repair and modification of AFE anti- G garments and torso harnesses used for ground training.	Para 1.1.4	Must complete each piece of equipment within five duty days of receipt COR will be notified of any parts that need to be ordered and reason	**Periodic and/or 100%**	Quality, Schedule, Regulatory Compliance

			if suspense cannot be met. If reason is justified COR can allow extra time to complete task.		

Surveillance of Non-SS Items. All other tasks required under the PWS may be inspected at a frequency determined by the SAL, CO and/or COR.

Attachment 3
Performance Assessment Report

Performance Assessment Report

RATING: ___ACCEPTABLE ___UNACCEPTABLE

Once a PAR is issued the contractor has five work-days to respond back to the SE COR office with reasons for the shortfall (i.e., Root Cause, Corrective Action, and Preventative Action) COR's will determine if it is acceptable or unacceptable with the response and close or readdress appropriately.

1. ACTIVITY/WORKCENTER	2. EQUIPMENT	3. SERIAL NO.	4. COR	5. DATE

6. NO.	7. DISCREPANCY	8. CATEGORY MAJOR A.	8. CATEGORY MINOR B.	9. CONTRACTOR CORRECTIVE ACTION AND REMARKS
				PRINTED NAME/DATE/SIGNATURE:_____
				PRINTED NAME/DATE/SIGNATURE:_____
				PRINTED NAME/DATE/SIGNATURE:_____
				PRINTED NAME/DATE/SIGNATURE:_____
				PRINTED NAME/DATE/SIGNATURE:_____
				PRINTED NAME/DATE/SIGNATURE:_____
				PRINTED NAME/DATE/SIGNATURE:_____

AFE FORM 2420 COR SIGNATURE_____

Attachment 4

INITIAL CONTRACT PERFORMANCE REVIEW

Columbus AFB MS
For contracts equal to or greater than SAT ($350K)

Contract Number:	**Description:**
Contract Start Date:	**Expiration Date:**
Total Contract Value:	**Basic Year, plus _____Option Years**
Approximate Annual Value:	**Contractor:**
For Transition Period Ending:	**Initial Performance Assessment (select one):** YELLOW

Section 1 – Required Submittals

(If you need additional space, see page 2)

#	Required Submittals	Due Date	Status
a.			
b.			
c.			
d.			
e.			

Section 2 – Questions

(If you need additional space, see page 2)

#	Questions	Yes	No	Comments
1.	Did the Contractor successfully start performance?			
2.	Did the Contractor successfully complete transition?			
3.	Is the Contractor fully operational?			
4.	Is the Contractor within the estimated cost, schedule, and performance parameters of the contract?			

Section 3 - Signatures

Primary COR	Services Acquisition Lead (SAL)
Contracting Officer	**Quality Assurance Program Coordinator**
Director, Business Operations	**Commander, Contracting Squadron**
Comments	*Comments*

INITIAL CONTRACT PERFORMANCE REVIEW

Columbus AFB MS
For contracts greater than or equal to the SAT ($350K)

Contract Number:	**Description:**
Contract Start Date:	**Expiration Date:**
Total Contract Value:	**Basic Year, plus _____Option**
Approximate Annual	**Years Contractor:**
Value: For Transition	**Initial Performance Assessment (select one): YELLOW**
Period Ending:	

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