SOLICITATION NOTICE

10 July 2026

MEMORANDUM FOR ALL PROSPECTIVE OFFERORS

FROM: 60TH CONTRACTING SQUADRON
350 HANGAR AVE, BLDG. 549
TRAVIS AFB, CA 94535-2632

SUBJECT: Request for quotation (RFQ) FA442726Q1094, Adult Sports Official

Point of Contact:

Contract Specialist	SSgt Edward Kim	edward.kim.7@us.af.mil
Contracting Officer	Michael Goetz	michael.goetz.7@us.af.mil
Contracting Office Address	60th Contracting Squadron (60 CONS) 350 Hangar Avenue, Bldg 549, Travis AFB, CA, 94535	

Date, Time, and Submission of Offer:

Posted Date:	**10 July 2026**
RFQ Response Deadline:	**20 July 2026 4:30 PM PDT.** Offers of offer revisions received after the solicitation close date/time will not be accepted unless requested by the CO.
Submission Method	Offers must be submitted electronically via email to both Point of Contacts
Questions *(If needed)*	All questions concerning this solicitation must be submitted to the Point of Contacts **no later than 15 July 2026 at 4:30 PM PDT.** Any inquiry submitted past this deadline will not be accepted.

1. Solicitation notice.

a. This is a Solicitation notice for a Request for Quotation (RFQ).

2. Set-Asides: *(IAW RFO 5.101(c)(2))*

a. Anticipated Set-Aside Strategy: Set-aside is **100% Total Small Business**.

3. Codes for Services or Supplies *(IAW RFO 5.101(c)(3))*

a. Product Service Code (PSC): G003 Social-Recreational

b. NAICS Code: 713940 – Fitness and Recreational Sports Centers

4. Description *(IAW RFO 5.101(c)(4))*

a. Clear and Concise Description of Supplies or Services:

The contractor shall provide the requirement under a Firm Fixed Priced contract in accordance with (IAW) attached Performance Work Statement (PWS). The following contains the Contract Line-Item Numbers (CLIN) items to be acquired. A list of line-item number(s) and items, quantities, and units of measure (including option(s).

Vendor Information

Business Name:_____
Address: _____
CAGE Code: _____
SAM UEI: _____ SAM Registration Expiration Date: _____

Socioeconomic Status (Check all that apply):
( ) Small Business ( ) SDB ( ) HUBZone ( ) Woman-Owned SB
( ) SDVOSB ( ) 8(a) ( ) EDWOSB ( ) Other – Please State:

Point of Contact Name/Phone Number: _____
Point of Contact Email: _____

CLIN	SUPPLIES/SERVICES REQUESTED	QTY	U/I	Unit Price	Extended Amount
0001	**Base Year (1 Aug-30 Sep 2026) - Adult Sports Official – Football, soccer, softball, basketball and volleyball (IAW PWS)**	330	UN	$	$
0002	**Adult Sports Scorekeeper/Timer – Football, soccer, softball, basketball and volleyball (IAW PWS)**	16	UN	$	$
1001	**Option Year One (1) - Adult Sports Official – Football, soccer, softball, basketball and volleyball (IAW PWS)**	2100	UN	$	$
1002	**Option Year One (1) - Adult Sports Scorekeeper/Timer – Football, soccer, softball, basketball and volleyball (IAW PWS)**	350	UN	$	$
1003	**Option Year One (1) - Sports officials to hold a Sports Clinic at least one week prior to start of each sport to discuss any specific rules/by-laws governing the upcoming sports schedule (IAW PWS)**	5	EA	$	$
2001	**Option Year Two (2) - Adult Sports Official – Football, soccer, softball, basketball and volleyball (IAW PWS)**	2100	UN	$	$

2002	**Option Year Two (2) - Adult Sports Scorekeeper/Timer – Football, soccer, softball, basketball and volleyball (IAW PWS)**	350	UN	$	$
2003	**Option Year Two (2) - Sports officials to hold a Sports Clinic at least one week prior to start of each sport to discuss any specific rules/by-laws governing the upcoming sports schedule (IAW PWS)**	5	EA	$	$
3001	**Option Year Three (3) - Adult Sports Official – Football, soccer, softball, basketball and volleyball (IAW PWS)**	2100	UN	$	$
3002	**Option Year Three (3) - Adult Sports Scorekeeper/Timer – Football, soccer, softball, basketball and volleyball (IAW PWS)**	350	UN	$	$
3003	**Option Year Three (3) - Sports officials to hold a Sports Clinic at least one week prior to start of each sport to discuss any specific rules/by-laws governing the upcoming sports schedule (IAW PWS)**	5	EA	$	$
4001	**Option Year Four (4) - Adult Sports Official – Football, soccer, softball, basketball and volleyball (IAW PWS)**	2100	UN	$	$
4002	**Option Year Four (4) - Adult Sports Scorekeeper/Timer – Football, soccer, softball, basketball and volleyball (IAW PWS)**	350	UN	$	$
4003	**Option Year Four (4) - Sports officials to hold a Sports Clinic at least one week prior to start of each sport to discuss any specific rules/by-laws governing the upcoming sports schedule (IAW PWS)**	5	EA	$	$
5001	**Possible 6 Month Extension - Adult Sports Official – Football, soccer, softball, basketball and volleyball (IAW PWS)**	1050	UN	$	$
5002	**Possible 6 Month Extension - Adult Sports Scorekeeper/Timer – Football, soccer, softball, basketball and volleyball (IAW PWS)**	175	UN	$	$
5003	**Possible 6 Month Extension - Sports officials to hold a Sports Clinic at least one week prior to start of each sport to discuss any specific rules/by-laws governing the upcoming sports schedule (IAW PWS)**	2	EA	$	$

TOTAL COST (USD):	**$**
QUOTE EXPIRATION DATE:	
PROPOSED WARRANTY (IF APPLICABLE):	

Performance Work Statement (PWS): Contractor shall provide/furnish all labor, tools, equipment, uniforms, material, supervision and transportation necessary to provide Sports Officiating and Scorekeeping services at Travis Air Force Base for all adult recreational sports activities as defined in the Performance Work Statement (PWS)

b. The provision at RFO 52.212-1, Instructions to Offeror – Commercial Products and Commercial Services (SEP 2023) **applies** to this solicitation. In addition, the following addendums identified below applies.

(1) Addendum to RFO 52.212-1(a) Submission of offers.

(a) The Offeror **shall complete** the Vendor Information and Pricing section under paragraph 4.a. of this solicitation.

(b) The Offeror **shall complete and submit** the Contractor Responsibility Verification form (Attachment #2), along with supporting documentation required by the form.

(c) The contractor's offer **must meet** the minimum requirements of the solicitation. Unless requested from the Contracting Officer, quote revisions received after the solicitation close date/time will not be accepted. Responses should contain your best terms and conditions. The government reserves the right to evaluate the quotes and award without interchanges.

(d) Addendum to RFO 52.212-1(b) Period for Acceptance of Offers. The Offeror agrees to hold the prices in its offer firm for 60 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

(e) The provision at 52.212-2 Evaluation—Commercial Products and Commercial Services (NOV 2021) **applies** to this solicitation. In addition, the following addendums identified below applies.

(1) The addendum to RFO 52.212-2, Evaluation - Commercial Products and Commercial Services (NOV 2021) as provided below applies to this acquisition.

(2) The Government will award a contract to the responsible offeror whose offer conforming to the solicitation will provide the best value to the Government. The best value for the Government is an offer that has an **(1) Acceptable Past Performance at a (2) Fair and Reasonable Price and is (3) Technically Acceptable**. The Government will review offers from the lowest priced offeror to the highest priced offeror. The Government, in its best interests, reserves the right to consider a quotation other than the lowest price technically acceptable whose offer provides additional benefit(s). Once the Government has determined the best value offer, the Government is under no obligation to evaluate further offers.

(3) The **following factors** shall be used to evaluate offers:

(a) Price – The Government will evaluate if the offeror's total proposed price (**base year plus all option years total prices, to include 6-month to extend pricing**) is fair and reasonable. A comparison of proposed prices received in response to the solicitation is the preferred and intended price analysis technique. If adequate price competition is not feasible, the government reserves the right to perform price comparison from the result of the government's market research and/or any other reasonable basis as determined by the government.

(b) Past Performance – The Government reserves the right to review contractor's past performance derogatory information. The review includes but is not limited to verifying if any previous Federal Contracts performed by the offeror have been rated in the Contractor Performance Assessment Reporting System (CPARS) and checking SAM.gov. Additionally, the Government reserves the right to use the CO's knowledge of the contractor's past performance.

Acceptable	Unacceptable
The offeror's past performance on recent (within the last three (3) years from the date of the solicitation) and relevant contracts previously performed by the contractor have been consistently rated satisfactory or above, and/or does not have any concerning past performance deficiencies, or records with derogatory information.	The offeror's past performance on recent (within the last three (3) years from the date of the solicitation) and relevant contracts previously performed by the contractor have consistently received ratings below satisfactory, and/or have received concerning past performance deficiencies, and/or records with derogatory information.

(c) Technical Evaluation – The Government will review the contractor's Technical Capability Statement and evaluate if it will successfully satisfy the requirements of PWS. The rating table provided below will be used to evaluate Technical Capability.

Acceptable	Unacceptable
The offeror's technical capability statement provided sufficient information regarding their ability to successfully fulfill the requirement of the PWS.	The offeror's technical capability statement did not provide sufficient information regarding their ability to successfully fulfill the requirement of the PWS.

(4) *Options*. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(5) A written notice of award or acceptance of an offer shall be furnished to the successful offeror. The resultant award shall therefore be binding without further action by either party unless the Contracting Officer requests a written confirmation or signature from the contractor.

Anticipated Award Date: On or about 24 July 2026.

d. Trade Agreements Language: Not Applicable

e. Technical Data: Not Applicable

f. Construction Contract Information: Not Applicable.

g. Statement Regarding Responsible Sources: All responsible sources may submit a quotation, bid, or proposal, as appropriate, which will be considered by the agency.

h. Competitive Status: This is a competitive Action

i. Qualification Requirement: To be eligible for award, an offeror's services must meet requirements mentioned in the PWS. This PWS may be obtained from solicitation Attachment #4.

j. Specifications, technical data, and other pertinent information: Not Applicable

j. Brand name specifications: Not Applicable

k. See Attachment #1 for a list of solicitation provisions and contract clauses that apply to the acquisition. *(IAW RFO (see 12.205(a)) and 12.205(b))*

ATTACHMENTS

1. Solicitation Provisions and Contract Clauses by Reference
2. Contractor Responsibility Verification
3. Past Performance List of References
4. Performance Work Statement (PWS)
5. Wage Determination 2015-5655 Revision 25, 03 Dec 2025