STATEMENT OF WORK

Altium Essentials – 3-Day Online Training

Objective/Requirements

The customer requires formal training for engineering personnel on the foundational use of Altium Designer and Altium 365. This training will provide essential skills in schematic capture, PCB layout, design rules, library management, and cloud-based collaboration workflows. The objective is to ensure engineers are proficient in core Altium functionality and can apply standardized best practices across design activities.

Characteristics, Scope, and Specs

The contractor shall perform the following duties:

Deliver Altium Essentials Online Training over a three-day period to customer engineering personnel.

Provide instruction according to the Altium Essentials Training Curriculum, including:

- Introduction to Altium Designer
- Schematic capture fundamentals
- Library management basics
- PCB layout essentials
- Design rules and constraints
- Altium 365 collaboration workflows
- Output generation for manufacturing
- Conduct training using Altium-approved materials, including slides, guided exercises, demonstrations, and reference documentation.
- Provide hands-on training exercises that reinforce key concepts and ensure participants can apply learned skills in real design environments.
- Deliver training via live, instructor-led online sessions using the customer's preferred virtual meeting platform.
- Supply training recordings, documentation, and post-training support for participant review and continued learning.
- Ensure training content aligns with customer engineering workflows and supports adoption of standardized design practices.

- Complete training within the agreed-upon schedule to support ongoing engineering activities and onboarding requirements.
- Place of Performance
- Training shall be performed online via virtual delivery, accessible to all customer participants regardless of location.
- Period of Performance

Training shall be performed over three consecutive days, on dates mutually agreed upon by the contractor and customer.