DRAFT – July 8, 2026
OCCUPATIONAL HEALTH MEDICAL DIRECTOR
PERFORMANCE WORK STATEMENT (PWS)

GENERAL INFORMATION

Location and Hours of Work. The services under this performance work statement (PWS) are to be performed at John C. Stennis Space Center (SSC), Mississippi.

SSC's Occupational Health Clinic core business hours are 0700 AM to 1530 PM Central Time, Monday through Friday, except Federal holidays. Work hours outside core business hours may be required to meet requirements delineated in the PWS or by National Aeronautics and Space Administration (NASA) or Tenant missions.

The Contractor shall meet the requirements of the PWS and be flexible to meet NASA compliance and mission requirements.

MEDICAL DIRECTOR SERVICES

Overview

NASA requires a professional OHS program in accordance with NASA Procedural Requirement (NPR) 1800.1, *NASA Occupational Health Program Procedures,* that complies with all regulatory standards including Federal, State, and local requirements.

NASA's Occupational Health Services (OHS) program provides initial care for NASA employees, users' / tenants' employees, and visitors who become ill or injured while on-site, as well as health services to maintain and improve the health of NASA employees and contractors with a focus on the prevention, diagnosis, treatment, and care of illness and injuries caused or aggravated by the work environment. The Medical Director is the final medical technical authority for all medical issues. General clinic operations are not the responsibility of the Medical Director.

The major area of service provided within this PWS section is Medical Director oversight of the OHS program.

General Requirements

The Contractor shall:

Provide an Occupational Health Physician (OHP) to support the SSC Occupational Health Clinic on a five (5)-day-per-week basis to fulfill the overall mission of performing Medical Director services.

Perform Medical Director services during Clinic core business hours.

Provide an OHP to serve as Medical Director of the SSC Occupational Health Clinic.

Support occupational medicine and environmental health operations that comply with all regulatory standards, including Federal, state and local requirements, to ensure a healthy work environment.

Provide a Medical Director who meets the following qualifications:

- Is board-certified by the American Board of Medical Specialties. An alternate certifying credential may be accepted with an approved waiver from the NASA Office of the Chief Health and Medical Officer (OCHMO) to serve as the Medical Director.
- Meets the individual credential and license standards established by the State of Mississippi
- Has at least five (5) years occupational medicine experience

Maintain a regular on-site presence at a level sufficient to meet contract requirements and applicable NASA regulations. The specific hours of on-site presence may vary from week to week depending on workload and program needs. Some services may be performed remotely, provided that the OHP remains available for timely virtual consultation when not physically on-site.

Ensure the OHS program meets all Federal, state, and NASA requirements for the jurisdiction.

Ensure all other SSC healthcare providers (e.g., nurse practitioners and physician assistants) are appropriately credentialed in compliance with the requirements of NPR 1850.1.

Ensure physicians and other healthcare providers (e.g., nurse practitioners and physician assistants) are privileged in compliance with the requirements in NPR 1850.1.

Ensure employees who administer spirometry testing maintain certification from a National Institute for Occupational Safety & Health (NIOSH) approved course, as required by the Occupational Safety and Health Administration (OSHA).

Establish immunization policies, procedures, and services are available for such areas as international travel, medical surveillance/job certification, occupational injuries/illnesses, and preventive medicine.

Ensure the medication management process is sound, properly documented, meets NASA Quality Assurance (QA) program elements, and follows the most current Centers for Disease Control and Prevention (CDC) recommendations.

Establish procedures to meet the medical expectations of the emergency management plan including, but not limited to, skill mix and number, employee training and drills, equipment, and supplies.

Provide credentialing of Emergency Medical Technicians for the Office of Protective Services (OPS).

Provide oversight of all OHS reports for external agencies and organizations as required by law and submit in a timely manner to NASA for transmittal to those agencies and organizations.

Establish measures to safeguard and retrieve medical records in paper or electronic format per 5 U.S.C. § 552a, Health Insurance Portability and Accountability Act of 1996, Pub. L. 104-191, (1996), (HIPAA), where applicable, and NPR 1441.1.

Ensure OHS staff are appropriately trained, and adequate supplies are readily available.

Support other OHS disciplines in meeting their respective requirements in disaster management, such as supporting the Employee Assistance Program (EAP) in Critical Incident Stress Management (CISM) training and debriefing.

Ensure the overall quality of care provided by all healthcare providers at SSC. In all situations where the decision regarding medical qualification or certification is unclear, the Medical Director, or qualified designee when the Medical Director is unavailable, is responsible for reviewing the clinical information and making the final decision.

Provide oversight and medical direction for the Center's Automatic External Defibrillator (AED) program.

Establish policies and procedures to ensure compliance with the Bloodborne Pathogens (BBP) plan and that treatment is available for all employees in the event of an actual exposure in compliance with 29 CFR § 1910.1030.

Review the BBP plan annually, or more frequently as needed, to ensure currency.

Ensure an infection control program is established and maintained at the Center in accordance with 29 CFR § 1910.1030, and adequate resources, including time and training, are available to support the program.

Historical Workload Indicators

The following workload indicators are included to allow prospective bidders the opportunity to understand the volume and nature of the work the Medical Director will oversee.

VISITS/TASKS	SSC HISTORICAL AVERAGE/YEAR
Audiograms	360
Blood Pressure Evaluations	750
Bloodborne Pathogen Class	75
Blood Work/Labs	500
Certification Physicals	450
Drug Screens	50
EKG	75
Fitness For Duty	30
Injections	250
Non-Occupational Injury/Illness	50

Occupational Injury/Illness	200
Optical Services	120
Primary Prevention and Health Promotion	850
Pulmonary Function Test	50
Return to Work Exams	750
X-Rays	100