# STATEMENT OF WORK
# Headquarters OCFO Strategic Insights & Budget Division (SIB)
# Organizational Capabilities & Operational Strategy Training Workshop

October 20-21, 2026

## 1. Objective/Requirements

The Contractor shall deliver a 2 day comprehensive organizational development summit designed to elevate the OCFO Strategic Insights & Budget team's capabilities in advanced strategic workflow, operational readiness, agility, and management methodologies. This training is intended to shift the organization from a reactive operating model to a proactive, future-focused posture through the structured application of the proprietary Trailblazer Blueprint™, given the dynamic and expanding scope of the organization's mission. Summit 1 combines executive-only and full-team participation to establish alignment around the division's future direction and measures of success. Summit 2 involves the full team and focuses on translating that alignment into coordinated action, ownership, and execution.

## 2. Characteristics, Scope, and Specs

The Contractor shall deliver an instructional interactive workshop using the proprietary Trailblazer Blueprint™ framework delivered as an Instructor-Led Training (ILT) built around five phases: Ignite, Investigate, Ideate, Illuminate, and Integrate with the following components:

- Operational and Organizational risk analysis and identify rapid prioritization.
- **Apply "Future-Back" Planning.** Understand how the "Press Release of the Future" technique defines clear strategic end-states before developing operational roadmaps.
- **Execute Rapid Prioritization.** Acquire skills to rapidly sort complex operational challenges (categorized as "Blockers," "Chaos," and "At Stake") to isolate high-value initiatives.
- **Facilitate Mission Alignment.** Learn techniques to generate "Focus Questions" to align diverse teams around a shared North Star vision.
- **Conduct Risk "Pre-Mortems".** Demonstrate the ability to utilize "Pre-Mortem" analysis to predict failure points, overcome cultural inertia, and foster a growth mindset.

The contractor shall ensure all training delivery meets professional standards for senior executive-level instruction and achieves stated learning objectives through measurable participant outcomes. Additionally, training materials shall be provided and reflect current industry best practices.

## 3. Place of Performance

Mary W. Jackson NASA Headquarters building, 300 E St SW, Washington DC 20530

## 4. Period of Performance

September 15, 2026 through November 15, 2026